

s application expires 60 days after date filed. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

PERSONAL

dress [REDACTED] S [REDACTED]

## EDUCATIONAL BACKGROUND

| TYPE OF SCHOOL   | NAME AND ADDRESS      | How Many Years Attended | Graduated   | COURSE OR MAJOR |
|------------------|-----------------------|-------------------------|---|-----------------|
| GRAMMER OR GRADE | LYERLY 1ST - 8TH      | 8                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                 |
| HIGH SCHOOL      | CHATTOOGA HIGH SCHOOL | 4                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                 |
| COLLEGE          |                       |                         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                 |

## MILITARY SERVICE RECORD

Have you ever served in the armed forces? ☒ Yes ☐ No If yes, what branch? U S ARMY

Dates of duty: From 1987 To 1991 Rank at discharge E-4  
Month Day Year Month Day Year

What were your duties in the Service (include special training and duty station)? COMMUNICATION  
MORSE CODE, AIR ASSAULT, STATIONED @ SCHOFIELD BARRACK  
OAHU, HAWAII

Have you had any schooling under the G.I. Bill of Rights? If yes, describe.

No

☐ Are you over 18 years of age? ☒ Yes ☐ No If no, employment is subject to verification that you are of minimum legal age.

☐ Have you ever been bonded? ☐ Yes ☒ No If yes, for what job(s) \_\_\_\_\_

☐ Employer may ask other bonafide occupational questions below:

☐ \_\_\_\_\_

☐ \_\_\_\_\_

## PERSONAL REFERENCES

(Excluding Former Employees or Relatives)

| Name and Occupation  | Address            | Phone Number            |
|----------------------|--------------------|-------------------------|
| 1. <u>[REDACTED]</u> | <u>SUMMERVILLE</u> | <u>(706) [REDACTED]</u> |
| 2. <u>[REDACTED]</u> | <u>SUMMERVILLE</u> | <u>(706) [REDACTED]</u> |
| 3. <u>[REDACTED]</u> | <u>LAFAYETTE</u>   | <u>(706) [REDACTED]</u> |

**PRIOR WORK HISTORY (LIST IN ORDER, LAST OR PRESENT EMPLOYER FIRST)**

| DATES   |         | NAME AND ADDRESS<br>OF EMPLOYER | RATE OF PAY   |        | SUPERVISOR'S NAME<br>AND TITLE | REASON FOR<br>LEAVING |
|---|---------|---------------------------------|---------------|--------|--------------------------------|-----------------------|
| FROM  | TO      |                                 | START         | FINISH |                                |                       |
| 2007  | PRESENT | SELF EMPLOYED                   | \$1000/<br>WK | ✓      |                                |                       |
| Describe in detail the work you did. MIDDLEMAN FOR RECYCLABLE CARDBOARD MATERIAL. BUSINESS 'FIZZLED' WHEN INDUSTRIES MOVED ACROSS THE BORDER TO MEXICO. |         |                                 |               |        |                                |                       |

| DATES  |      | NAME AND ADDRESS<br>OF EMPLOYER       | RATE OF PAY  |              | SUPERVISOR'S NAME<br>AND TITLE | REASON FOR<br>LEAVING |
|--|------|---------------------------------------|--------------|--------------|--------------------------------|-----------------------|
| FROM   | TO   |                                       | START        | FINISH       |                                |                       |
| 1999   | 2006 | WHITE'S SANITATION<br>SUMMERVILLE, GA | \$400/<br>WK | \$750/<br>WK | [REDACTED]                     | STARTED<br>COMPANY    |
| Describe in detail the work you did. CDL DRIVER, HEAVY EQUIPMENT OPERATOR, SALES, CUSTOMER SERVICE, BILLING. |      |                                       |              |              |                                |                       |

| DATES   |      | NAME AND ADDRESS<br>OF EMPLOYER  | RATE OF PAY  |              | SUPERVISOR'S NAME<br>AND TITLE | REASON FOR<br>LEAVING                      |
|---|------|----------------------------------|--------------|--------------|--------------------------------|--|
| FROM  | TO   |                                  | START        | FINISH       |                                |  |
| 1993  | 1998 | U S POSTAL SVC<br>SHALLOWFORD RD | \$400/<br>WK | \$600/<br>WK | [REDACTED]                     | RESIGN TO<br>WORK W/<br>FAMILY<br>BUSINESS |
| Describe in detail the work you did. CHATTANOOGA, TN<br>SORTING MAIL ON AUTOMATED SYSTEMS. LETTER SORTING MACHINE<br>FLAT SORTING MACHINE |      |                                  |              |              |                                |  |

| DATES  |      | NAME AND ADDRESS<br>OF EMPLOYER | RATE OF PAY |        | SUPERVISOR'S NAME<br>AND TITLE | REASON FOR<br>LEAVING  |
|--|------|---------------------------------|-------------|--------|--------------------------------|------------------------|
| FROM   | TO   |                                 | START       | FINISH |                                |                        |
| 1989   | 1991 | U S ARMY<br>DAHU, HAWAII        | ?           | ?      | [REDACTED]                     | HONORABLE<br>DISCHARGE |
| Describe in detail the work you did. COMMUNICATIONS OPERATOR... BATTALION<br>COMPUTER SPECIALIST (CLERK)... TYPING |      |                                 |             |        |                                |                        |

| DATES                                |    | NAME AND ADDRESS<br>OF EMPLOYER | RATE OF PAY |        | SUPERVISOR'S NAME<br>AND TITLE | REASON FOR<br>LEAVING |
|--------------------------------------|----|---------------------------------|-------------|--------|--------------------------------|-----------------------|
| FROM                                 | TO |                                 | START       | FINISH |                                |                       |
|                                      |    |                                 |             |        |                                |                       |
| Describe in detail the work you did. |    |                                 |             |        |                                |                       |

May we contact the employers listed above? \_\_\_\_\_ If not, indicate below which one(s) you do not wish us to contact.

Occasionally the form of an applicant blank makes it difficult for an individual to adequately summarize his complete background. To assist us in finding the proper position for you in our company, use the space below to summarize any additional information necessary to describe your full qualifications.

Thank you for completing this application form and for your interest in employment with us. We would like to assure you that your opportunity for employment with this company will be based only on your merit and on no other consideration.

**PLEASE READ CAREFULLY  
APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of any personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.\*

Signature of Applicant

Date:

\*NOTE: The Provisions of the Fair Credit Reporting Act may be applicable if a credit report on the applicant is obtained and considered.

**DO NOT WRITE BELOW THIS LINE**

INTERVIEW ☒ YES ☐ NO

Date 7-17-09

Hour 3:00 pm

Result of Interview

Great personality, great knowledge, will be a great asset to club

Acceptable for Employment? yes

Starting Rate \$7.25

Starting Date 8-22-09

Shift 2<sup>nd</sup>

Occupation

Pile Shop Assistant

Dept.

Club

Clock No.

Interviewed by

Employed by

Approved by

[Signature]  
[Signature] 8-21-09

Richie White  
500 P. B.  
Lafayette, Georgia 30728  
richie.white@gmail.com  
770.547.8173

February 21, 2010

Mr. Johnnie Arnold  
City Manager  
City of Lafayette  
PO Box 89  
Lafayette, Georgia 30728

Re: Waste Management / Public Works Director

Dear Mr. Arnold:


Please accept this letter and resume as an expression of my interest in joining the City of Lafayette Waste Management team where 30 years of background and experience in this industry would be required. I am currently attending Covington Theological Seminary where I intend to graduate with honors in 2013. I am very hands on and goal-oriented, possessing a strong desire to succeed, and a record for producing outstanding results both academically and professionally.

I have had the good fortune in my career of working with clients and businesses that presented me with a variety of challenges with increased responsibilities. I have had to continuously prove myself and to identify new ways to make good things happen. In each instance, I have risen to the occasion, meeting and exceeding the expectations of my client or manager with a superior product. Now, while pursuing my undergraduate degree, I am eager to pursue this opportunity to continue what is second nature to me and my family.

I hope you agree my qualifications and experience would make me a valuable asset to this department. I would appreciate the opportunity to show how I might apply my experience and capabilities to the continuing success of your facility. To arrange an interview, please contact me at 770.547.8173 or send me an e-mail to [richie1white@gmail.com](mailto:richie1white@gmail.com).

I look forward to your reply, and I thank you in advance for your consideration.

Sincerely,



Richie White

Enclosure

Richie White

~~Richie White~~  
~~704-111-1111~~

### EDUCATION AND CERTIFICATIONS

Graduate of Chattooga High School – Summerville, Georgia 1987  
Graduating Covington Theological Seminary 2013; Sacred Literature  
Commercial Drivers License (CDL)

### STRENGTHS AND SKILLS

Proven efficiency and sales record  
Heavy Equipment Operator  
Advanced computer skills in Word, Excel, and PowerPoint  
Typing Speed at 50 wpm  
Strong work ethic with exemplary “lead by example” skills  
Facility improvement capabilities with Waste Transfer background  
Self starter; excellent people/communication/leadership qualities  
Punctual, reliable, honest, and loyal with a “can do” attitude  
Creative, enthusiastic, proactive  
Very detail-oriented, assertive

### EMPLOYMENT HIGHLIGHTS

**2009 – Present**     *City of Lafayette Golf Course*  
                              *Pro Shop*

**1977 – 2009**        *White Sanitation Service, Trion, Georgia*  
                              *Assisted or managed all areas of our family-owned business*

**1992 - 1997**        *U.S. Postal Service*  
                              *Clerk*

**1987 - 1991**        *U.S. Army, 25<sup>th</sup> Infantry Division, Schoefield Barracks, Hawaii*  
                              *Communications Specialist*

### PROFESSIONAL ACCOMPLISHMENTS

**Summary:** Began working for my father when I was in third grade during holidays and summers and have continued to assist my father in all aspects of the business. Experienced in all facets of commercial, industrial, and residential waste operations including construction/demolition, frontloader, rolloff, and waste transfer operations. Implemented improvements to processes and procedures and instituted new ways to increase revenue and cut costs. Supervised daily activities coordinating staff, equipment, and resources with the needs of our customers.

[REDACTED] 1563  
 [REDACTED]  
 ric [REDACTED] 1601  
 [REDACTED] 1601

## PROFESSIONAL ACCOMPLISHMENTS

**Maintenance:** Realizing the current mechanic/maintenance program was unorganized and inefficient, I suggested improvements in the form of implementation of a Preventive Maintenance Program which led to efficiency and revenue by keeping trucks on the road. This included routine, scheduled maintenance and upkeep of every piece of equipment. Detailed records management for all equipment was implemented. Personal knowledge and advanced computer skills were valuable in locating and purchasing hard-to-find parts at the lowest price.

**Employees:** Assisted in locating and acquiring the best employees to fill positions while simultaneously striving to create the best work environment possible. This is evident by our employee retention record.

**Customer Service:** Interaction with customers on a daily basis. Difficult situations were kept at a minimum, diffusing the toughest of situations with a good attitude in a positive and friendly manner. The result was customer satisfaction which equals retention and referrals.

**Front Office Operations:** Implementation of computer operations from the outdated, handwritten system; Accounts Receivables/Payables and Payroll.

**Sales:** In the nineteen years prior to 1996, dad had accumulated a full-time residential route, and a frontloader route operating at a maximum of eight to ten hours per week. From 1996 to 1998, with the primary focus on frontloader growth, I expanded this area into a full five-day route. Soon after, an additional frontloader was added to meet the sales demand which now runs five days per week. My sales contributions to the company continue to be a source of significant residual income.

**Rolloff Division:** Instrumental in developing the current Rolloff Division, which began in 1997 and now offers the tri-county area over 40 construction/demolition containers ranging from 10 to 40 yards and yet another source of income. This equipment also positioned us to expand even further as we entered the scrap metal market.

**Waste Transfer Division:** The current Waste Transfer Operation located in Trion began in 1998 after I looked at our annual \$144,000 dump fees and focused in on lowering that figure. I met slight opposition from my dad, who had been doing this for over 20 years at the time, but after my negotiations with Waste Management and BFI cut this figure in half, he soon agreed to the expansion. I played a vital role in the planning process, as well as the acquisition of property and equipment, and the sub-contracting of the various phases of construction. The savings alone not only satisfied the principal for this project in five years but also continue to be a significant source of residual income. In addition, I sought and obtained contractual relationships with the Town of Trion and Mount Vernon Mills as charter clients, both of which are still with us today.